

MAIL/FAX APPLICATION TO:

PPM, Inc.  
11010 Raven Ridge Road  
Raleigh, NC 27614  
Phone #: 919-848-4911/ Fax #: 919-870-7241

Received by Committee:  
\_\_\_\_\_

**SHEPHERD’S VINEYARD COMMUNITY ASSOCIATION, INC.**  
Application for Approval for  
Exterior Design Change

Residents Name \_\_\_\_\_

Property Address \_\_\_\_\_

Owner’s Name (If different) \_\_\_\_\_

Owner’s Address \_\_\_\_\_

Resident’s Phone # \_\_\_\_\_ H Owner’s Ph. # \_\_\_\_\_ H

Email: \_\_\_\_\_

The resident / owner requests design approval and grants permission to the Shepherd’s Vineyard HOA to enter on the property to consider the request and to inspect the proposed project prior to, during installation and/ or upon completion of the work.

\_\_\_\_\_  
Signature Date  
Resident/ Owner

**DESCRIPTION OF PROPOSED CHANGE**

Please indicate sizes, heights, description of materials, etc. **Attach a copy of your plot plan** and indicate location of proposed exterior design change on lot in relation to house and other existing structures. Also be sure to attach drawings, elevations, sketches, specifications, pictures, etc. as appropriate. See page two for instructions for selecting paint colors.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

(over)

Regarding paint color selections please visit one of the following websites and “color your house” from there so we can get a full overview of the selections for siding, trim, shutters and etc. After you create your example all of the websites below will allow you to email the finished rendering. Email it to yourself and then forward it along with this application to PPM for distribution to the Architectural Review Committee. Thank you.

<http://www.sherwin.com/visualizer/> -- Sherwin Williams Brand  
[www.behr.com](http://www.behr.com) -- Behr Brand from Home Depot  
[www.valspar.com](http://www.valspar.com) -- Valspar Brand from Lowes

Estimated Construction Dates: Begin \_\_\_\_\_ Complete \_\_\_\_\_

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Other Information or Data  
Pertinent to Request for Design Change:

#### ADENDUM

The information outlined below is provided as an aid for us and for you. You must assure yourself that the company you hire is a legitimate entity authorized to do the work requested.

North Carolina requires that anyone performing work where the total project cost exceeds \$30,000 must have a North Carolina General Contractors’ License. Anyone hiring a contractor for work in excess of this \$30,000 limit is placing themselves in jeopardy. License verification can be made at [www.ncibgc.org](http://www.ncibgc.org).

Contractor performing the work \_\_\_\_\_  
Contractor’s NC General Contractor’s License # \_\_\_\_\_ (5 digits and 1 letter)  
Total Cost of the project \$ \_\_\_\_\_

The State also requires that any employer of three or more people must maintain Worker’s Compensation Insurance. General Liability Insurance is also **HIGHLY RECOMMENDED** for your protection. Be sure to ask your contractor to have his agent mail you a valid insurance certificate with your name as the certificate holder. To fully validate this coverage, the insurance certificate must be mailed directly from the agent to you.